

Network & Technology Coordinator

One-year casual term (possibility of extension) / Full-time

Elections Manitoba

Winnipeg MB

Salary: IS1 \$29.76 – \$37.64 per hour

Closing Date: Open until filled

Help Support Manitoba's Democratic Process

Join Elections Manitoba and play a key role in delivering secure, reliable technology that supports free and fair provincial elections. This role offers hands-on experience with networking, Microsoft 365, cybersecurity, and province-wide technology deployments in a meaningful public service environment.

What You Will Do

- Support network infrastructure, connectivity, and technology operations.
- Provide technical support for Microsoft 365, hardware, software, and election technology systems.
- Assist with cybersecurity controls, user access management, and MFA solutions.
- Deploy, configure, inventory, and recover election technology assets.
- Monitor systems, troubleshoot issues, and maintain technical documentation.
- Travel throughout Manitoba as required during election events.

What You Bring

- Certificate or diploma in Information Technology, Network Administration, or a related field.
- Knowledge of TCP/IP, DNS, DHCP, VPNs, wireless networking, switching, and security concepts.
- Experience supporting Microsoft 365 and identity management services.
- Strong troubleshooting, customer service, communication, and problem-solving skills.
- Ability to work independently and collaboratively in a fast-paced environment.

Why Join Us?

- Meaningful work supporting Manitoba's democratic process.
- Collaborative team environment and professional growth opportunities.
- Opportunities to participate in large-scale provincial technology deployments.

Additional Information: Successful candidates must maintain political neutrality and sign a confidentiality agreement as a condition of employment.

To apply:

Submit your resume and cover letter to:

Elections Manitoba

120 – 200 Vaughan Street

Winnipeg, MB R3C 1T5

Phone: 204-945-3225

Fax: 204-948-6011

Email: jobs@electionsmanitoba.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

Employment Equity is a factor in selection. Applicants are requested to indicate in their cover letter or résumé if they are from any of the following groups: women, Indigenous people, visible minorities or persons with disabilities.

We thank all who apply and advise that only those selected for further consideration will be contacted.